The following MARC Commissioners attended the meeting:

- Bill Kenney, MO
- Ann McCabe, IL
- Chris Nelson, SD
- Tim Schram, NE
- Todd Hiett, OK
- Phil Montgomery, WI
- Beverly Heydinger, MN
- John Tuma, MN
- Chris Nelson, SD
- Tim Schram, NE
- Todd Hiett, OK
- Phil Montgomery, WI
- Beverly Heydinger, MN
- John Tuma, MN
- Nick Wagner, IA
- Daniel Hall, MO
- Geri Huser, IA
- Randy Christmann, ND
- Mike Huebsch, WI
- Bob Anthony, OK
- Libby Jacobs, IA
- Maida Coleman, MO
- Carol Stephan, IN
- Gary Hanson, SD
- John Rosales, IL
- Angela Weber, IN
- Jim Huston, IN
- Sherina Maye Edwards, IL
- Brien Sheahan, IL
- Norm Saari, MI

Call to Order:
President Brian Kalk called the meeting to order at 3:57 pm.

Welcome New Commissioners:
Commissioner Geri Huser from Iowa was introduced and welcomed as a new member.

Minutes and Secretary’s Report:
The minutes from the November 9, 2015 meeting in Austin, TX were presented. Minutes were moved for approval by Commissioner Schram seconded by Commissioner Coleman. The meeting minutes were approved with Commissioner Montgomery as the only nay vote.

Treasurer’s Report:
Commissioner Bill Kenney presented the financial report standing as of December 31, 2015 MARC had $209,283 in checking and $503.34 in savings.

Commissioner Jacobs mentioned new federal reporting requirements for members of an organization.
The Treasurer’s report was moved for approval by commissioner Nowak, seconded by Commissioner Rosales and approved unanimously.

**Call for Meetings:**
The next MARC business meeting will be held in Washington, D.C. at the NARUC winter meeting February 15, 2016.

The 2016 MARC Annual Meeting will be held in Bismarck, ND June 12-15, 2016 at the Radisson Downtown.

**MARC 2016/17 Update**
President Kalk and Commissioner Christmann gave an update on the upcoming annual meeting and conference.

Commissioner McCabe gave an update on the 2017 annual meeting.

**Old Business:**
Discussion regarding MARC nominee for NARUC 2nd Vice President in November 2016. Currently two announced candidates include Commissioner Wagner and Commissioner Nowak. Vote procedures were provided in email by President Kalk and are as follows:
- The candidate nomination vote will be held at the February meeting.
- Each state is allotted one vote.
- Each state’s vote will be split evenly between present commissioners for that state.
- No proxy voting is allowed.
- Voting will be done by secret ballot.
- In the event of a tie there will be another vote. If the second vote results in a tie there will be another vote and in the event it remains a tie a coin flip will determine the nominee.
- Each candidate will be given 5 minutes for remarks. No questions from the floor will be allowed.

**New Business:**
The Executive Committee will be reviewing the whistle blower policy and will make recommendations to the members for needed changes.

The North Dakota Commission will take over duties of maintaining the MARC website.

A question and discussion were held regarding the administrative support of MARC and if that function should be hired out. The Executive Committee will investigate and present recommendations to the members.


**Motion to Adjourn:**
The meeting was adjourned at 4:36 pm.

Respectfully submitted by Commissioner Nick Wagner, IA